

**AHMEDABAD MUNICIPAL CORPORATION AIDS CONTROL SOCIETY**  
**Arogya Bhawan, 1<sup>st</sup> Floor, Opp. Old S.T. Stand, Gita Mandir Road,**  
**Ahmedabad-380 022**

## **Expression of Interest**

ADVERTISEMENT FOR INVITING APPLICATIONS FROM NGOs/CBOs FOR  
EMPANELMENT UNDER TARGETED INTERVENTION (TI) PROJECT

The National AIDS Control Organization(NACO) is a division of India's Ministry of Health and Family Welfare has received Domestic Budgetary Support(DBS) towards the cost of the National AIDS and STD Control Programme (NACP )and it is intended that a part of the proceeds of this grant will be applied to eligible payments under the contract for which this invitation for consultancy is issued. The project is an intervention with a goal of reducing the burden of HIV/AIDS cases in the country. The components of the project are prevention, testing and treatment, Outreach Services, programme management and strategic information management with sub-components being targeted interventions,

It is proposed that applications would be invited from interested NGOs/CBOs in the Ahmedabad city of Gujarat State for Ahmedabad only (2 Migrant Projects) for Targeted Intervention, for selection themselves to (a) implement HIV/AIDS targeted interventions programme under Ahmedabad Municipal Corporation AIDS Control Society , Ahmedabad

CBOs/NGOs that are registered under societies / trusts/Charitable & Religion Act and active in community work are eligible to apply.

Interested NGO/CBOs has to submit EOIs (dully filled with Supporting documents) in a sealed cover, having label of “**EOI for TI for Migrant Projects for Ahmedabad**” to reach latest by 5.00 pm on or **before 12/05/2026 to above** mentioned Address by Register or speed Post only (EOI received after due date or by hand , courier or by email will not be accepted )

Project Director  
AMC AIDS Control Society,

Website: [www.amcaidscontrolociety.org](http://www.amcaidscontrolociety.org) &

<https://ahmedabadcity.gov.in>

## Section A: Basic Information

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1. **Name of the Organization (As per registration)**

: \_\_\_\_\_

2. **Postal Address:** \_\_\_\_\_

PIN:

District:

\_\_\_\_\_

3. **Telephone:** Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_ Mobile No. any \_\_\_\_\_  
Social media ID ( X, Facebook, Instagram, LinkedIn etc.) \_\_\_\_\_

4. **Legal status** (Please Tick) :  Society  Trust  Religious &  
Charitable Act Others (specify here) \_\_\_\_\_

5. **Registration Details** : Registered on \_\_\_\_\_ (Date & Year)  
By \_\_\_\_\_

6. NGO/CBO registered (Name of District): \_\_\_\_\_

7. NGO/CBO working (Name of districts): \_\_\_\_\_

8. **Contact person** :

Designation :

Mobile Number :

## Section B: Organizational Background

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9. **Assets/Infrastructure of the organization**

Category \_\_\_\_\_ Worth in rupees \_\_\_\_\_ (eg. Land, building)

Organization office (Own /Rented) :

**9.a.** Please provide details, regarding the annual budget of your Organization atleast last 3 years (attach the detailed audited Report for 3 years (2023-2024, 2024-2025, 2025-26).

Year	Source of Funding	Amount (in Rs.)	List of activities	Activities similar to the TOR/Scope of Work	Geographical area of activities as mentioned in column no.5	Sector (i.e Health, Women issue, Education etc)
1	2	3	4	5	6	7
2025-2026						
2024-2025						
2023-2024						

9.b. : Whether blacklisted/debarred by any agency (both government, private and World Bank/ UN bodies) in the past? In case the agency has been blacklisted/ debarred in the past, the details of such blacklisting/debarment should be provided in the Affidavit If **yes, provide details in an Affidavit.**

9 c.: Indicate no staff or board member of your organization is part of any SACS/TSU staffs currently or in the past (In last three years) .**Please provide the above information in the form of an Affidavit.**

**(Two separate affidavits will be required on Rs.300/-Stamp paper each)**

**Section C: Current Programmes being run by the organization**

**10. Geographical location of Work-List Village, Panchayat, Block, Taluka/Sub-Division, District (Each location should be separately specified)**

**11. Population with which they are presently working:**

- ( ) Rural/Urban :
- ( ) Socio –economic group :
- ( ) Occupational group :
- ( ) Sex groups :
- ( ) Students/Educational Institution :
- ( ) Youth :
- ( ) Women groups :
- ( ) Others :

**12 Please provide basic information on the key projects carried out by your Organization since the last three years (5 lines for each subject – attach separately).**

- Community served
- Objective
- Strategies
- Main outcomes
- Evaluation methods employed
- Evaluation results

**13 A brief write up on the programmes the organization currently runs**

**(Not more than three pages)**

14. Agencies with experience in Health and HIV sector. Please specify and provide details of the client/donor agency, nature of projects, project period and contract value, continuing/completed.

15. Agencies with experience of working with projects supported by SACS/DACS. If yes, provide in details name of the SACS/DACS, nature of projects, project period, and status of the project (continuing/completed/terminated). In case of termination please provide the reason for termination. Attach any relevant document issued by SACS/DACS clarifying termination or the relevant reports including evaluation reports.

**Section D: Documentation Required**

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**16. Copies of the following documents need to be provided with self attestation by competent authority of the organization**

- Society/Trust/Charitable religious Registration Certificate
- Memorandum of Association & Articles along with the latest filled return./Trust Deed
- Annual Audit Report of the organization for the last three years (2023-2024, 2024-2025, 2025- 26). (in case of CBO less than Three year Annual Audit Report requirement for last one year)
- Activity Report/Annual report of the organization for the last three years (2023-2024, 2024-2025, 2025-26). (In case of CBO less than Three year Annual activity Report requirement for last one year)
- Copy of PAN Card (NGO/ CBO)
- List of executive committee/Board/Governing Body members with Contact details and occupation
- Copy of valid registration/Number of NITI Aayog –Darpan Portal
- Copy of last or latest filled Income Tax returns (ITR)
- Identification document of Authorized signatory submitting EOI (PAN and Aadhar card)

- Resolution by Executive committee/Governing body members for Submission of EOI to AMCACS(Copy)
- Record of discussion /minutes of Executive Committee /Governing board for last three years ( in case of CBO less than Three year, Record requirement for minimum one year)
- **Notaries affidavit (In original and on Rs. 300 stamp) Indicating that NGO/Society/Trust/agency is not involved in any corrupt practices and they have never been blacklisted/debarred by any agency (both government, private and World Bank/UN bodies). In case agency has been not blacklisted/debarred in the past, the details of such blacklisting/debarment should be provided in the Affidavit.**
- **Notaries affidavit (in original and on Rs. 300 stamp) Indicating that** no staff or board member of your organization is part of any SACS/TSU staffs currently or in the past (In last three years).
- Copy of valid registration /certificate under section 12A or 80G of income Tax act /Valid tax exemption certificate
- Organogram reflecting staff of similar nature/scope of work projects in last three financial year (2023-2024,2024-2025,2025-26).
- **Experience of:**
  - (a) HIV/AIDS Project experience in carrying out Targeted Interventions/Link Worker Scheme with Core/ Vulnerable groups, Community Care Centers, Community Support Centre, Drop-In Centers (DIC) for PLHAs or any other activity as per guidance of NACO/SACS in **last three financial year** (2023-2024, 2024-2025,2025-26).
  - (b) Managing other health projects such as RCH, Sexual health project, TB ,Family planning in **Last three financial year** (2023-2024,2024-2025,2025-26).
  - (c) Managing community development projects in **last three financial year** (2023-2024, 2024-2025,2025-26). (Health, Education, Skill development, Rural Development, SHGs formation, etc.)
- Any experience of forming /establishing community based network (prof details of network and process documents)
- Document showing any member of the target community in the advisory committee of NGO/CBO any professional in the advisory committee
- DocumentrelatedtoexperienceofNGO/CBOinvolvingstakeholdersintheirwork(any)
  - Civil society organization
  - Government department
  - Private sector
  - Faith base organization/cooperative
- Document Showing NGO/CBO are member of any consortium/network

- Documents showing NGO/CBO involved in any committee formed by SACS/Government department
- Document showing NGO/CBO involved in any district level committee formed by Government department
- Any award for NGO/CBO (By government or corporate) (details if any)
- Income Tax Registration and Exemption Certificate if any
- FCRA Registration Certificate if any

**17. Name of the person who filled this form**

Qualification and experience` :`

Designation :`

Address :`

Signature and Date :`